

Rabi Kumar Gupta

Chartered Accountant

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Career Objective

Secure a responsible career opportunity to fully utilize my knowledge, training & skills along with continuous learning and development and making a significant contribution to the company.

Professional Qualification

Degree	Year	Marks Obtained	Institution
CA – Final	May' 2022	424/800	The Institute of Chartered Accountants of India
CA - Intermediate	Nov' 2017	352/700	The Institute of Chartered Accountants of India

Academic Qualifications

Level	Year	School/College	Board/University	Marks Obtained
B. Com (Hons.)	2013	Rishi Bankim Chandra Evening College	WBSU	457/800
Higher Secondary	2010	Jagatdal Chasma-I-Rahmat Higher Secondary School	WBCHSE	305/500
Secondary	2008	Jagatdal Chasma- I- Rahmat Higher Secondary School	WBBSE	515/800

Work Experience

Firm/Company	Key Learnings & Experience	Duration
Agarwal Khemka & Associates	<ul style="list-style-type: none"> Statutory Audit Under Companies Act, 2013 Incl. Audit of Listed Entities. Audit Under Income Tax Laws/GST Laws. 	2014-17
	<ul style="list-style-type: none"> Statutory Audit, Revenue Audit & Inventory Audit Under BRA. Preparation & Filing of Income Tax Returns, GST Returns & TDS Returns. 	2017-18
SK Sen & Company	<ul style="list-style-type: none"> Filing of Various Compliance Report Under Companies Act. Audit of Government School & Colleges. Preparation And Finalization of Financial Statements. 	
Kotak Mahindra Bank	<ul style="list-style-type: none"> Worked as a credit Manager (Underwriting of cases, Portfolio Management etc.) 	Jan-23 to Sept-23
Asian Hotels (East) Limited)	<u>Working as an Assistant Manager in Corporate Accounts and Finance-</u>	
	<ul style="list-style-type: none"> Preparation of Standalone & Consolidated Financial Statement as per Ind As. Asist to auditor and finalize accounts. 	Sept-23 to present
	<ul style="list-style-type: none"> Filling of GSTR-1 and GSTR-3B and supported monthly GSTR-2A reconciliations for ITC to GST consultant. 	

Curriculum Vitae

	<ul style="list-style-type: none">• Assist to Tax auditor in preparation of tax audit reports (Form 3CA/3CB-3CD) and conduct statutory audits with focus on CARO Compliance.• Prepare income tax returns for individuals, HUFs, firms, and companies.• Manage TDS compliance (Form 26Q, 24Q, 27EQ) and assist in income tax assessments and appeals before CIT Appeal and ITAT.• Maintain books using Tally ERP 9 and assist in income tax litigation documentation.• Managed direct tax compliance, including ITRs, TDS, ECGC, and transfer pricing documentation.• Draft replies to Show Cause Notices (SCNs), prepare & complete documents for IT assessments as per IT Act.	
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Computer Proficiency

<ul style="list-style-type: none">▪ Diploma In Financial Accounting including Tally ERP.▪ Advance ITT Course prescribed by ICAI, Kolkata.▪ Well versed with MS Office & Internet Application.

Field of Interest & Hobbies

✓ Financial Accounting	✓ Capital Market	✓ Playing Cricket
✓ Income Tax	✓ Listening Music	✓ Reading news in Online mode
✓ International Taxation	✓ Customs Laws	✓ Travelling

Other Personal Details

❖ Date of Birth	: 22/11/1992
❖ Mother's Name	: Rekha Debi Gupta
❖ Father's Name	: Ashok Prasad Gupta
❖ Linguistic Proficiency	: Hindi, English, Bengali
❖ Marital Status	: Single